



Republic of the Philippines  
NATIONAL POLICE COMMISSION  
**PHILIPPINE NATIONAL POLICE**  
**POLICE REGIONAL OFFICE 5**  
Camp BGen Simeon A Ola, Legazpi City



**MEMORANDUM**

TO : See Distribution

FROM : *Regional Director*

SUBJECT : **PRO5 NUP Vacant Positions**

DATE : April 12, 2021

---

1. Reference: PRO5 NUP Vacant Positions duly Published in the CSC ROV List of Publication on March 18, 2021.

2. be informed that the list of PRO5 NUP vacant positions were published in the CSC ROV List of Publication on March 18, 2021 (attached).

3. In this regard, advise all interested applicants to submit the following documents (**photocopy only**), marked as "**Folder A**", to this office (C, RPRMD, Attn: NUP Supervisor) **thru PPO Admin Section NLT April 19, 2021**:

**A) For New Applicants:**

- a. Duly accomplished RPRMD NUP Form No. 1, s. 2019 (attached);
- b. Application letter addressed to RD, PRO5, thru Chief, RPRMD. Position and place of assignment must be indicated;
- c. Duly accomplished CSC PDS, s. 2017;
- d. Transcript of Records and Diploma;
- e. Proof of Eligibility, if any;
- f. Certificate of relevant training, if any;
- g. Certificate of employment, if any;
- h. PSA (NSO) birth certificate; and
- i. PSA (NSO) marriage certificate, if any.

**B) For In-Service Applicants (Promotion/Transfer):**

- a. Duly accomplished RPRMD NUP Form No. 1, s. 2019 (attached);
  - b. Application letter addressed to RD, PRO5, thru Chief, RPRMD. Position and place of assignment must be indicated;
  - b. Duly accomplished CSC PDS, s. 2017;
  - c. Transcript of Records and Diploma;
  - d. Proof of Eligibility;
  - e. Certificate of relevant training, if any;
  - f. Issued awards/commendation CY 2020; and
  - g. Two consecutive ratings of IPCR (2<sup>nd</sup> sem CY 2020 and 1<sup>st</sup> sem CY 2021).
-

**Note:** In-service applicants for **Voluntary Demotion** must attach a notarized Affidavit indicating demotion in position and decrease in salary.

4. Applicants may also email their application at [nuprphrdd5.b@yahoo.com](mailto:nuprphrdd5.b@yahoo.com) with the scanned documents indicated in para 3.
5. The list of PRO5 NUP vacancies may also be viewed at [pro5@pnp.gov.ph](mailto:pro5@pnp.gov.ph).
6. For information and widest dissemination.

**BY THE AUTHORITY OF PBGEN BUSTAMANTE:**



**FROILAN B NAVARROZA**  
Police Colonel  
Chief, RPRMD

*[Handwritten initials and marks below the name]*

Distribution:  
R-Staff  
RHSU5  
All PPOs/NCPO

CC:  
Command Group

Republic of the Philippines  
NATIONAL POLICE COMMISSION  
PHILIPPINE NATIONAL POLICE  
POLICE REGIONAL OFFICE 5  
Camp BGen Simeon A Ola, Legazpi City



**Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of Philippine National Police in the CSC website:

**PCOL FROILAN B NAVARROZA**  
Chief, RPP/RMD  
(RMD)  
Date: **MAR 13 2021**

No	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Computer Operator II	ADAS3-704-2013	9	Pnp19,552.00	Completion of two ye ars studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat 1) First Level Eligibility		Mandaon MPS, Masbate PPO
2	Computer Operator I	ADASI-1223-2013	7	Pnp17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat 1) First Level Eligibility		Ligao CPS, Albay PPO
3	Computer Operator I	ADASI-1239-2013	7	Pnp17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat 1) First Level Eligibility		Sio Domingo MPS, Albay PPO
4	Computer Operator I	ADASI-1317-2013	7	Pnp17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat 1) First Level Eligibility		Pamplona MPS, Camarines Sur PPO
5	Computer Operator I	ADASI-1327-2013	7	Pnp17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat 1) First Level Eligibility		Sagnay MPS, Camarines Sur PPO

6	Computer Operator I	ADAS1-1343-2013	7	Php17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s 98-Cat 1) First Level Eligibility	Baras MPS, Catanduanes PPO
7	Computer Operator I	ADAS1-1347-2013	7	Php17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s 98-Cat 1) First Level Eligibility	Caramoran MPS, Catanduanes PPO
8	Clerk III	ADA6-948-2005	6	Php16,200.00	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	PHQ, Albay PPO
9	Communications Equipment Operator II	ADA6-924-2005	6	Php16,200.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	None Required (MC No 10 s 2013-Cat II)	PHQ, Albay PPO
10	Communications Equipment Operator I	ADA4-684-2013	4	Php14,400.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	None Required (MC No 10 s 2013-Cat II)	Libon MPS, Albay PPO
11	Communications Equipment Operator I	ADA4-698-2013	4	Php14,400.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	None Required (MC No 10 s 2013-Cat II)	Capalonga MPS, Camarines Norte PPO
12	Communications Equipment Operator I	ADA4-766-2013	4	Php14,400.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	None Required (MC No 10 s 2013-Cat II)	Dimaslang MPS, Masbate PPO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**PCOL FROILAN B NAVARROZA**

Chief, RPRMD

Camp BGen Simeon A Ola, Legazpi City

[cpbridd@p5.php.gov.ph](mailto:cpbridd@p5.php.gov.ph)/[per/mprppr05@yahoo.com](mailto:per/mprppr05@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.