



Republic of the Philippines  
NATIONAL POLICE COMMISSION  
**PHILIPPINE NATIONAL POLICE**  
**POLICE REGIONAL OFFICE 5**  
Camp BGen Simeon A Ola, Legazpi City



**MEMORANDUM**

TO : See Distribution  
FROM : Regional Director  
SUBJECT : **PRO5 NUP Vacant Positions**  
DATE : September 10, 2021

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1. Reference: PRO5 NUP Vacant Positions duly published in the CSC ROV List of Publication on August 27, 2021.

2. Please be informed that the list of PRO5 NUP vacant positions were published in the CSC ROV List of Publication on August 27, 2021 (attached).

3. In this regard, advise all interested applicants to submit the following documents (**photocopy only**), marked as "**Folder A**", to this office (C, RPRMD, Attn: NUP Supervisor) **thru PPO Admin Section NLT September 17, 2021**:

**A) For New Applicants:**

- a. Duly accomplished RPRMD NUP Form No. 1, s. 2019 (attached);
- b. Application letter addressed to RD, PRO5, thru Chief, RPRMD. Position and place of assignment must be indicated;
- c. Duly accomplished CSC PDS, s. 2017;
- d. Transcript of Records and Diploma;
- e. Proof of Eligibility, if any;
- f. Certificate of relevant training, if any;
- g. Certificate of employment, if any;
- h. PSA (NSO) birth certificate; and
- i. PSA (NSO) marriage certificate, if any.

**B) For In-Service Applicants (Promotion/Transfer):**

- a. Duly accomplished RPRMD NUP Form No. 1, s. 2019 (attached);
- b. Application letter addressed to RD, PRO5, thru Chief, RPRMD. Position and place of assignment must be indicated;
- b. Duly accomplished CSC PDS, s. 2017;
- c. Transcript of Records and Diploma;
- d. Proof of Eligibility;
- e. Certificate of relevant training, if any;
- f. Issued awards/commendation CY 2020; and

- g. Two consecutive ratings of IPCR (2<sup>nd</sup> sem CY 2020 and 1<sup>st</sup> sem CY 2021).

**Note:** In-service applicants for **Voluntary Demotion** must attach a notarized Affidavit indicating demotion in position and decrease in salary. Ensure completeness of documentary requirements. Please observe localization of employment wherein residents of the province covering the unit of vacancy are entertained.

4. Applicants may also email their application at [nuprphrdd5.b@yahoo.com](mailto:nuprphrdd5.b@yahoo.com) with the scanned documents indicated in para 3.
5. The list of PRO5 NUP vacancies may also be viewed at [pro5@pnp.gov.ph](http://pro5@pnp.gov.ph).
6. For information and widest dissemination.

**BY THE AUTHORITY OF PBGEN ESTOMO:**



**FROILAN B NAVARROZA**  
Police Colonel  
Chief, RPRMD

Distribution:  
R-Staff  
RHSU5  
All PPOs/NCPO

CC:  
Command Group

Republic of the Philippines  
NATIONAL POLICE COMMISSION  
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POLICE REGIONAL OFFICE 5  
Camp BGen Simeon A. Ola, Legazpi City

**Request for Publication of Vacant Positions**

To: **CIVIL SERVICE COMMISSION (CSC)**  
This is to request the publication of the following vacant positions of Philippine National Police in the CSC website:



**PCOL FROILAN B NAVARRROZA**

Chief RPRMD  
(HRMO)

Date: **AUG 27 2021**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Computer Operator I	ADAST-1220-2013	7	Php17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat 1) First Level Eligibility		Lbon MPS, Albay PPO
2	Computer Operator I	ADAST-1270-2013	7	Php17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat 1) First Level Eligibility		Balaitan MPS, Camarines Sur PPO
3	Computer Operator I	ADAST-1285-2013	7	Php17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat 1) First Level Eligibility		Camaligan MPS, Camarines Sur PPO
4	Computer Operator I	ADAST-1328-2013	7	Php17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat 1) First Level Eligibility		San Fernando MPS, Camarines Sur PPO
5	Computer Operator I	ADAST-1334-2013	7	Php17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat 1) First Level Eligibility		Sinuna MPS, Camarines Sur PPO
6	Computer Operator I	ADAST-1422-2013	7	Php17,179.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat 1) First Level Eligibility		Magallanes MPS, Sorsogon PPO



7	Communications Equipment Operator II	ADA6-1102-2005	6	Php 16,200.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	None Required	None Required (MC No 10 s 2013-Cat II)	Labo MPS, Camarines Norte PPO
8	Clerk III	ADA6-1174-2005	5	Php 16,200.00	Completion of two years studies in college	None Required	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	Libmanan MPS, Camarines Sur PPO
9	Clerk II	ADA4-411-2005	4	Php 14,400.00	Completion of two years studies in college	None Required	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	ORPRMD, PRO5
10	Clerk II	ADA4-533-2005	4	Php 14,400.00	Completion of two years studies in college	None Required	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	PHQ, Sorsogon PPO
11	Communications Equipment Operator I	ADA4-731-2013	4	Php 14,400.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	None Required	None Required (MC No 10 s 2013-Cat II)	Minalabac MPS, Camarines Sur PPO
12	Communications Equipment Operator I	ADA4-742-2013	4	Php 14,400.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	None Required	None Required (MC No 10 s 2013-Cat II)	Sipocot MPS, Camarines Sur PPO
13	Communications Equipment Operator I	ADA4-780-2013	4	Php 14,400.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	None Required	None Required (MC No 10 s 2013-Cat II)	PHQ, Sorsogon PPO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 13, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**PCOL FROILAN B NAVARROZA**

Chief, RPRMD

Camp BGen Bimacor A Ola, Legazpi City

[fbnrd@pro5.onp.gov.ph](mailto:fbnrd@pro5.onp.gov.ph)/[permpnppro5@yahoo.com](mailto:permpnppro5@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**